



CITY OF NEWPORT BEACH
COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING DIVISION

BUILDING CODE POLICY

Effective Date	Subject	Policy No.
December 15, 1998 Revised: August 4, 1999 Revised: January 18, 2012	Temporary Utilities Connection	ADM 112.2 (Supersedes ADM 308.2)

Section 112.2 "Temporary Connections" allows the Chief Building Official to authorize the temporary connection of the building service equipment for the purpose of testing or for use under a temporary certificate of occupancy.

In order to insure buildings are not occupied prematurely prior to issuance of *Certificate of Occupancy*, *Temporary Certificate of Occupancy* or final inspection, the attached "Application for Temporary Utility Release" form shall be used for the purpose of temporary utilities connection.

The "Application for Temporary Utility Release" form must be signed by the contractor and the owner, tenant or authorized agent. Once approved, the form will remain with the inspector's permit record until final issuance of *Certificate of Occupancy* or *Temporary Certificate of Occupancy*, at which time it may be discarded.

Note:

A fee of \$120 may be charged if a final inspection of the utilities is necessary.

Approved By: _____

Seimone Jurjis
Seimone Jurjis, Chief Building Official



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APPLICATION FOR TEMPORARY UTILITY RELEASE

(Inspection/Administrative Fee: \$120.00)

PROJECT: _____

OWNER'S NAME: _____ **PHONE NO:** _____

JOB ADDRESS: _____

BUILDING PERMIT NO.(s): _____

Request is hereby made for the temporary release of electrical on subject project only for the purpose of testing equipment and/or mechanical systems prior to final release.

I am fully aware of provisions of Building Code, which indicates, in part, that no building or structure shall be used or occupied until the Building Division has issued a Certificate of Occupancy.

Furthermore, it is not our intent to use or occupy this building until all city regulations and conditions concerning this building have been complied with, and it is understood and agreed that the City of Newport Beach is hereby authorized to order discontinuance of service without notification for any violation of the above conditions prior to final approval or Certificate of Occupancy.

The fire sprinkler system must be installed and operational prior to the release of the gas meter.

OWNER or TENANT SIGNATURE: _____ **DATE:** _____

PRINT name of owner or tenant: _____ **PHONE #:** _____

CONTRACTOR SIGNATURE: _____ **DATE:** _____

PRINT name of contractor: _____ **PHONE #:** _____

(For office use only)

APPROVED BY: _____
(Building Inspector) *(Date)*